

* The Japanese version is the authoritative version, and this English translation is intended for reference purposes only. Should any discrepancies or doubts arise between the two versions, the Japanese version will supersede the English version.

Regulations Concerning Academic Degrees of Tokyo University of Foreign Studies

(January 19, 1993
Established:)

Amended	April 1, 1994	June 7, 1995
	June 25, 1997	April 1, 1998
	April 1, 2000	April 1, 2001
	September 25, 2002	March 28, 2003: Regulation No. 16
July 30, 2003: Regulation No. 42		March 24, 2004: Regulation No. 30
April 1, 2005: Regulation No. 15		June 27, 2007: Regulation No. 53
March 3, 2008: Regulation No. 16		March 31, 2009: Regulation No. 57
March 27, 2012: Regulation No. 5		May 28, 2013: Regulation No. 33
June 9, 2015: Regulation No. 100		December 19, 2017: Regulation No. 66
March 19, 2019: Regulation No. 37		January 21, 2025: Regulation No. 2

The entirety of the Regulations Concerning Academic Degrees of Tokyo University of Foreign Studies (established June 23, 1967) is hereby amended.

Article 1 Purposes

These Regulations provide necessary matters concerning the academic degrees granted by the Tokyo University of Foreign Studies (hereinafter referred to as the “University”) in addition to stipulations of the University Regulations of Tokyo University of Foreign Studies and the Graduate School Regulations of Tokyo University of Foreign Studies Graduate School (hereinafter referred to as the “Graduate School Regulations”) under the provisions of Article 13, paragraph 1 of the Degree Regulations (1953, Ministry of Education Ordinance No. 9).

Article 2 Matters related to names for degrees and fields of specialization, joint guidance for doctoral dissertation

- 1 The degrees granted by the University shall be the bachelor’s, master’s, and doctoral degrees.
- 2 In granting a degree, the name of the field of specialization shall be indicated according to the following classifications.

Schools, Graduate Schools	Academic Degrees	Name of Field of Study
School of Language and Culture Studies School of International and Area Studies School of Japan Studies	Bachelor	Language, Area and Culture Studies
Global Studies Master’s Degree Program	Master	Philosophy Literature Linguistics International Studies
Global Studies Doctoral Degree Program	Doctoral	Philosophy

- 3 In granting a doctorate, in accordance with the provisions of Article 21-2 of the Graduate School Regulations, when deemed educationally beneficial, students in the doctoral program who receive joint research guidance in their field of study at the graduate school of an overseas university or an overseas research institute (hereinafter referred to as “overseas graduate school, etc.”) as well as at the University, based on arrangements with that overseas graduate school, etc. during his/her leave of absence or while enrolled at the University and are approved of being granted a degree shall receive a certificate with an additional statement indicating that the degree is granted based on joint guidance for the doctoral dissertation.

Article 3 Requirements for a bachelor’s degree

Bachelor's degrees are granted to those who have graduated from the University’s School of Language and Culture Studies, School of International and Area Studies, and School of Japan Studies.

Article 4 Requirements for a master’s degree

Master's degrees are granted to those who have completed the Master's Program of the Graduate School of Global Studies of the University (hereinafter referred to as the "Master's Program").

Article 5 Requirements for a doctoral degree

- 1 Doctoral degrees are granted to those who have completed the Doctoral Program of the Graduate School of Global Studies of the University (hereinafter referred to as the "Doctoral Program").
- 2 In addition to what is provided in the preceding paragraph, the doctoral degree may be awarded to a student that has not completed the Doctoral Program if that student has applied to the University to receive the degree, submitted a doctoral dissertation and passed the dissertation review, and has been confirmed as possessing academic ability equivalent to or greater than students who have completed the program (hereinafter referred to as “academic ability confirmation”).

Article 6 Qualification to submit a master's thesis, etc.

- 1 A person who is entitled to submit a master's thesis or the results of research on a specific subject (hereinafter referred to as “master’s thesis, etc.”) shall be that who has been studying in the Master’s Program for one (1) year or more, has obtained sixteen (16) credits or more in compulsory and elective courses for the prescribed subjects, and has received necessary research guidance. However, those who have studied abroad pursuant to Article 21, paragraph 1 of the Graduate School Regulations may submit the master’s thesis, etc. even if the number of credits acquired is less than sixteen (16).
- 2 A person who is deemed to have achieved excellent research results as prescribed in the proviso to Article 33 of the Graduate School Regulations, intends to obtain approval for early completion of the course by shortening the term of study, and able to submit a master's thesis, etc. shall be a person who has received necessary research guidance and has been recognized by the Graduate School of Global Studies Faculty Council (hereinafter referred to as the "Graduate School Faculty Council") as being likely to be able to obtain thirty (30) credits or more in total of compulsory and elective subjects for the prescribed class subjects.
- 3 Necessary matters pertaining to the previous paragraph shall be stipulated separately.

Article 7 Qualifications for submitting a doctoral dissertation

- 1 A person who applies for the conferment of a degree as stipulated in Article 5, paragraph 1 and is able to submit a doctoral dissertation shall be a person who has been studying for two (2) years or more in the Doctoral Program, has acquired eight (8) credits or more for prescribed courses, and has received necessary research guidance. However, students who have been enrolled for a prescribed number of years or more in the Doctoral Program, have acquired a prescribed number of credits, have received the necessary research guidance, and have withdrawn within the past three (3) years may be allowed to submit their doctoral dissertation.
- 2 A person who intends to obtain approval for early completion of a course by shortening the term of study in

accordance with the proviso to Article 34, paragraphs 1 and 2 of the Graduate School Regulations and is able to submit a doctoral dissertation shall be a person who is recognized by the Graduate School Faculty Council as being likely to be able to obtain twelve (12) credits or more, and has received necessary research guidance.

3 Necessary matters pertaining to the previous paragraph shall be stipulated separately.

4 Any person who applies for the conferment of a doctoral degree as stipulated in Article 5, paragraph 2 must obtain the permission of the Council of the Graduate School of Global Studies before submitting a doctoral dissertation.

Article 8 Submission of thesis, etc. and payment of review fee

1 Any person who applies for the conferment of a degree must submit to the Dean of the Graduate School of Global Studies the prescribed application for a degree together with three (3) copies of each title for a master's thesis, etc. and five (5) copies of each title for a doctoral dissertation by the prescribed date.

2 The Dean of the Graduate School of Global Studies may require reference materials to be submitted in addition to a master's thesis, etc. or a doctoral dissertation (hereinafter referred to as "thesis, etc.") when it is necessary for reviewing a thesis, etc.

3 Any person who applies for the conferment of a doctoral degree in accordance with the provision in Article 5, paragraph 2 shall pay a prescribed doctoral dissertation review fee (hereinafter referred to as the "review fee") in addition to what is stipulated in the preceding two (2) paragraphs.

4 No review fee shall be collected in case of application pursuant to the proviso to Article 7, paragraph 1.

5 Thesis, etc. and reference materials submitted and review fee paid under paragraphs 1 through 3 shall not be returned.

Article 9 Acceptance of thesis, etc. and referral of review, etc.

When the Dean of the Graduate School of Global Studies receives a thesis, etc. submitted in accordance with the provision in paragraph 1 of the preceding article, he/she shall refer the review and final examination for the master's thesis, etc. and the review and final examination or confirmation of academic ability for the doctoral dissertation to the Graduate School Faculty Council.

Article 10 Reviewing Committee

1 When the review, etc. in the preceding article is referred to the Graduate School Faculty Council, the Graduate School Faculty Council shall establish a Reviewing Committee to have them review the thesis, etc.

2 The Reviewing Committee shall consist of three (3) teachers among those in charge of research guidance in the case of the master's thesis, etc. and five (5) teachers in the case of the doctoral dissertation.

3 Professors, etc. of the University or other graduate schools or research institutes related to such thesis, etc. may be added to the Reviewing Committee when deemed necessary by the Graduate School Faculty Council.

4 In addition to what is provided for in the preceding two (2) paragraphs, the Graduate School Faculty Council may obtain the cooperation of teachers, etc. of the University or other graduate schools or research institutes if it deems necessary.

Article 11 Review period

1 The review and final examination of the master's thesis, etc. pertaining to the provisions in Article 4 shall be completed within the period during which such student is enrolled.

2 The review and final examination of the doctoral dissertation pertaining to the provisions in Article 5, paragraph 1 shall be completed within six (6) months of the deadline for the doctoral dissertation. However, the review and final examination of the doctoral dissertation pertaining to the provisions in the proviso to Article 7, paragraph 1 shall be completed within one (1) year of the deadline of such dissertation.

3 Review of the doctoral dissertation and the confirmation of academic ability under the provisions of Article 5,

paragraph 2 shall be completed within one (1) year of the acceptance of such thesis.

- 4 Regardless of the provisions of the previous two (2) paragraphs, the review period may be extended if the Graduate School Faculty Council determines that there are exceptional circumstances.

Article 12 Final examination

The final examination shall be given to a person who has passed the review for a doctoral dissertation, etc. It shall be an oral examination on matters focused and related thereto or examination by an alternative method.

Article 13 Confirmation of academic ability

The academic ability of a person who has passed the review of a doctoral dissertation shall be confirmed by oral examination on matters focused on and related to the said doctoral dissertation or by an alternative method.

Article 14 Report of the Reviewing Committee

The Reviewing Committee shall promptly report in writing the results of the review and final examination of thesis, etc. or confirmation of academic ability upon completion to the Graduate School Faculty Council.

Article 15 Decision to grant master's or doctoral degree

- 1 On the basis of the report in the preceding article, the Graduate School Faculty Council shall discuss and decide whether or not a master's or doctoral degree should be granted.
- 2 The Dean of the Graduate School of Global Studies shall promptly report to the President in writing the decision in the preceding paragraph.
- 3 Notwithstanding the provision in Article 6 of the Graduate School Faculty Council Regulations, the decision in paragraph 1 shall require the presence of at least two-thirds of the members and the affirmative votes of at least two-thirds of the participants.

Article 16 Grant of master's or doctoral degree

The President shall grant any person who is to receive a master's or doctoral degree based on the report in paragraph 2 of the preceding article a prescribed degree and shall notify any person who is unable to receive a degree to that effect.

Article 17 Publication of abstract of doctoral dissertation, etc.

When a doctoral degree is granted, the President shall publish on the internet within three (3) months from the date of granting such degree an abstract of the dissertation relating to the granting of such degree and a summary of the results of the review of the dissertation.

Article 18 Publication of doctoral dissertation

- 1 The recipient of a doctoral degree shall publish the full text of the dissertation relating to the granting of the doctoral degree within one (1) year of receiving the doctoral degree. Provided, however, that this shall not apply to the case where such dissertation has already been published before receiving such doctoral degree.
- 2 Notwithstanding the provision in the preceding paragraph, if a person who has been granted a doctoral degree has any unavoidable reason, he/she may publish a summary of the dissertation in lieu of the entire text thereof with the approval of the President. In this case, the President shall make the full text of the dissertation available for viewing upon request.
- 3 When a dissertation is published in accordance with the provisions in the preceding two (2) paragraphs, it shall be clearly stated that it is a dissertation reviewed by Tokyo University of Foreign Studies.
- 4 The publication in accordance with the provisions of paragraphs 1 and 2 by a person who has been granted a doctoral degree shall be made through the use of the internet with the cooperation of the University.

Article 19 Use of name of degree

If a person to whom a degree is granted uses the name of the degree, it shall include the words "Tokyo University of Foreign Studies."

Article 20 Entry in registry and reporting of granting degree

When the President grants a doctoral degree, he/she shall register the degree in the doctoral degree register and submit a degree conferment report to the Minister of Education, Culture, Sports, Science and Technology within three (3) months of the grant of the degree.

Article 21 Revocation of degree

- 1 If a person to whom a degree has been conferred is found to have been granted a degree by wrongful means or if such person has acted to deface its reputation, the President, after consultation with the Undergraduate or Graduate School Faculty Council, may revoke such degree and have the person return the diploma.
- 2 In case a vote is required in the preceding paragraph, the provision in Article 15, paragraph 3 shall apply *mutatis mutandis* notwithstanding the provision in Article 5 of the General Rules for Faculty Council of Graduate School of Tokyo University of Foreign Studies or Article 6 of the Regulations Concerning Faculty Council of Graduate School of Global Studies of Tokyo University of Foreign Studies.

Article 22 Form of diploma

The form of diploma shall be as per the appended forms.

Article 23 Miscellaneous Provisions

Any matters not set forth in these Regulations shall be separately determined by the President.

Supplementary Provisions

1. The amendments to the Regulations Concerning Academic Degrees will take effect on April 1, 2025.
2. The amendments will not apply to students enrolled in the Doctoral Degree Program of the Graduate School of Global Studies up to and including March 31, 2025.

Appended Form 1

Form of diploma to be granted under the provisions of Article 3

University seal	Graduation Certificate Diploma
	Name Date of birth
<p>It is hereby certified that the aforementioned person has graduated from The University after completing the prescribed course of XX Department, XX School of the University and has been conferred the degree of Bachelor of Language, Area and Culture Studies.</p>	
<p>Date</p>	
<p>Name and seal of Dean of XX, Tokyo University of Foreign Studies</p>	
<p>Name and seal of the President, Tokyo University of Foreign Studies</p>	
<p>No.</p>	

Appended Form 2

Form of diploma to be granted under the provisions of Article 4

University seal	Diploma
	Name Date of birth
<p>It is hereby certified that the aforementioned person has earned the prescribed credits of the Master's Program of XX Major (XX Course), Graduate School of Global Studies of the University, has passed the review and final examination of the master's thesis, and has been conferred the degree of Master of XX.</p>	
<p>Date</p>	
<p>Name and seal of the President, Tokyo University of Foreign Studies</p>	
<p>Master's Degree No.</p>	

Appended Form 3

This form shall be used in granting a diploma pursuant to the provisions of Article 4 when it is granted based on the “results of research on a specific subject” in Article 33 of the Graduate School Regulations.

<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">University seal</div>	<p>Diploma</p> <p>Name</p> <p>Date of birth</p>
<p>It is hereby certified that the aforementioned person has earned the prescribed credits of the Master's Program of XX Course, XX Major, Graduate School of Global Studies of the University, has passed the review and final examination of the results of research on a specific subject, and has been conferred the degree of Master of XX.</p>	
<p>Date</p> <p>Name and seal of the President, Tokyo University of Foreign Studies</p> <p>Master's Degree No.</p>	

Appended Form 4

Article 5 Form of diploma to be granted under the provisions of Article 5, paragraph 1 (Global Studies, Japan Studies)

<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">University seal</div>	<p>Diploma</p> <p>Name</p> <p>Date of birth</p>
<p>It is hereby certified that the aforementioned person has earned the prescribed credits of the Doctoral Program of XX Major, Graduate School of Global Studies of the University, has passed the review and final examination of the doctoral dissertation, and has been conferred the degree of Doctor of Philosophy.</p>	
<p>Date</p> <p>Name and seal of the President, Tokyo University of Foreign Studies</p> <p>PhD No.</p>	

Appended Form 5

Article 5 Form of diploma to be granted under the provisions of Article 5, paragraph 1 (Joint Doctoral Program for Sustainability Research)

Diploma

Name

Date of birth

It is hereby certified that the aforementioned person has earned the prescribed credits of the Joint Doctoral Program for Sustainability Research of the Graduate School of Global Studies of Tokyo University of Foreign Studies, Graduate School of Engineering of Tokyo University of Agriculture and Technology, and Education Graduate School of Informatics and Engineering of The University of Electro-Communications, has passed the review and final examination of the doctoral dissertation, and has been conferred the degree of Doctor of Philosophy.

Date

Name and seal of the President, The University of Electro-Communications

Name and seal of the President, Tokyo University of Agriculture and Technology

Name and seal of the President, Tokyo University of Foreign Studies

PhD No.

Appended Form 6

Form of diploma to be granted through joint guidance for doctoral dissertation with overseas graduate schools, etc.

	Diploma
University seal	Name Date of birth
<p>It is hereby certified that the aforementioned person has earned the prescribed credits of the Doctoral Program of XX Major, Graduate School of Global Studies of the University, has passed the review and final examination of the doctoral dissertation, and has been conferred the degree of Doctor of Philosophy.</p> <p>This degree is conferred by joint guidance for doctoral dissertation with .</p> <p style="text-align: center;">Date</p> <p style="text-align: center;">Name and seal of the President, Tokyo University of Foreign Studies</p> <p>PhD No.</p>	

Appended Form 7

Article 5 Form of diploma to be granted under the provisions of Article 5, paragraph 2.

	Diploma
University seal	Name Date of birth
<p>It is hereby certified that the aforementioned person has submitted a dissertation to the University, has passed its review and examination, and has been conferred the degree of Doctor of Philosophy.</p> <p style="text-align: center;">Date</p> <p style="text-align: center;">Name and seal of the President, Tokyo University of Foreign Studies</p> <p>PhD No.</p>	