

* The Japanese version is the authoritative version, and this English translation is intended for reference purposes only. Should any discrepancies or doubts arise between the two versions, the Japanese version will prevail.

Regulations Concerning Dispatched Students of Tokyo University of Foreign Studies

(November 25, 1997)
Established:

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March 25, 2008: Regulation No. 28 March 31, 2009: Regulation No. 59

March 27, 2012: Regulation No. 6 March 25, 2014: Regulation No. 24

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Article 1 Purpose

These Regulations shall provide for matters necessary for dispatched students to take courses at other universities (including foreign universities and junior colleges) under the provisions of Article 33, paragraphs 1 and 2 of the University Regulations of Tokyo University of Foreign Studies (hereinafter referred to as the "University Regulations"), to take courses at graduate schools of other universities (including foreign universities and junior colleges) under the provisions of Article 21, Article 29, and Article 30 of the Graduate School Regulations of Tokyo University of Foreign Studies Graduate School (hereinafter referred to as the "Graduate School Regulations"), or to receive research guidance.

Article 2 Definition

"Dispatched students" in these Regulations shall mean students dispatched by the University to other universities, etc. and graduate schools, etc. of other universities (hereinafter referred to as "other education and research institutes such as universities").

Article 3 Consultation

The President shall consult with other education and research institutes such as universities regarding the scope of courses and matters necessary for taking the courses or for providing research guidance at the time of dispatch. However, when there are special circumstances, prior consultation with other education and research institutes such as universities outside of Japan may be omitted.

Article 4 Qualification for dispatch

Students of the School of Language and Culture Studies, the School of International and Area Studies, the School of Japan Studies (hereinafter referred to as the "Undergraduate School(s)"), and the Graduate School of Global Studies (hereinafter referred to as the "Graduate School") are qualified to be dispatched.

Article 5 Application for dispatch

Any person who wishes to be dispatched in Japan must apply to the Dean of the School of Language and Culture Studies, School of International and Area Studies, or School of Japan Studies (hereinafter referred to as the "dean of the school") if he/she is an undergraduate student or to the Dean of the

Graduate School of Global Studies if he/she is a graduate student. Any person who wishes to be dispatched for study abroad must apply to the President.

Article 6 Determination of dispatch

When there is an application as in the preceding article, the President, the dean of the school, or the Dean of the Graduate School of Global Studies shall make a decision after consultation with the Undergraduate or Graduate School Faculty Council.

Article 7 Dispatch period

- 1 The period of dispatch for a student of Undergraduate School(s) or the Master's Program of the Graduate School to take courses shall not exceed one (1) year. Provided, however, that this shall not apply to the case where the dispatch period is specially decided through conference with other education and research institutes such as universities.
- 2 The period of dispatch of a student in the Master's Program for receiving research guidance shall be the period set forth in the proviso of Article 21, paragraph 1 and the proviso of Article 30 of the Graduate School Regulations.
- 3 Dispatch periods shall count toward the period of study at or enrollment in the University.

Article 8 Submission of certificate of academic achievement, etc.

The dispatched students must submit their academic achievement certificates issued by other education and research institutes such as universities or the research reports prescribed by the University within one (1) month after the end of the dispatch period.

Article 9 Awarding of credits

The credits acquired by the dispatched students pursuant to these Regulations shall be deemed to have been acquired in the University pursuant to the provisions of Article 33 of the School Regulations and Article 21, paragraph 2 and Article 29 of the Graduate School Regulations.

Article 10 Tuition

Dispatched students must pay the tuition fees as students of the University.

Article 11 Revocation of dispatch

When a dispatched student falls under any one of the following items, the President, dean of the school, or Dean of the Graduate School of Global Studies may cancel the dispatch after consultation by other education and research institutes such as universities and consultation with the Undergraduate or Graduate School Faculty Council.

- (1) When it is recognized that there is no prospect of the student taking courses;
- (2) When a dispatched student is found to be in violation of the Regulations, etc. of other education and research institutes such as universities or to be engaged in any act against his/her duties; and
- (3) When any other act contrary to the purpose of dispatch is found.

Article 12 (Miscellaneous Provisions)

Any matters not set forth in these Regulations concerning dispatch of students shall be prescribed separately.